

**STATEMENT OF PROCEEDINGS FOR THE REGULAR MEETING OF THE  
LOS ANGELES REGIONAL CRIME LABORATORY FACILITY AUTHORITY  
WILLIAM T FUJIOKA CONFERENCE, ROOM #225  
HERTZBERG-DAVIS FORENSIC CENTER  
1800 PASEO RANCHO CASTILLA  
LOS ANGELES, CA 90032  
Friday, June 19, 2015  
9:30 AM**



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AUDIO LINK FOR THE ENTIRE MEETING. (15-3077)

**Attachments:** [AUDIO](#)

Call to Order. (15-2298)

**The meeting was called to order by Vice Chair Lisa Chavez at 9:37 a.m. with Chair Miguel Santana being absent.**

Present: Vice Chair Lisa Chavez, Member Sachi A. Hamai, Member Charlie Beck and Member Chief Jim McDonnell

Absent: Chair Miguel Santana

**I. ADMINISTRATIVE MATTERS**

1. Report by Chair Miguel A. Santana and introduction of New FMC Director. (15-2921)

**In the absences of the Chair, Scott McIntyre, Facility Manager introduced newly appointed member Sachi Hamai to the Authority.**

**Mr. McIntyre, added the FMC (Facility Management Committee) met on June 6, 2015, where Glen Dragovich was elected as Chair to the Committee for 2016.**

2. Election of Officers for 2016. (15-2299)

**Scott McIntyre, Facility Manager, indicated that the sequence of elected officers would be as follows: Member Lisa Chavez as Chair, Member Sachi Hamai as Vice Chair, and Jim McDonnell as Secretary.**

**Therefore, on motion of Member Beck, seconded by Member McDonnell, there being no objection, the officers were appointed as indicated.**

3. Approval of Minutes of July 2, 2014 from the Meeting of the Joint Powers Authority. (15-2300)

**On motion of Member Beck, seconded by Member Hamai, there being no objection, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

4. Approval of the Proposed Operating Budget for Fiscal Year 2015-16. (15-2301)

**Scott McIntyre, Facility Manager, provided a brief overview of the proposed Operating Budget for Fiscal Year 2015-2016. In his overview, Mr. McIntyre highlighted Line Item 3.1 for Custodial service had an increase of \$100,000. This was due to the increase within the contract costs. Mr. McIntyre noted the Proposed 3-Way Shared Costs for Fiscal Year 2015-16 would be \$2,952,281. The Shared Costs between the Sheriff Department and the Los Angeles Police Department would be \$394,130, bringing the difference in the Annual Operating Costs of \$ 386,184. This is reflected in the overall increase of the electrical, water and power, and now custodial services. The total for the Proposed Operating Cost for Fiscal Year 2015-2016 was \$3,346,411.**

**After discussion, on motion of Member McDonnell, seconded by Member Beck, there being no objection, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

5. Approval of the proposed Extension of Agreement NO. JPAC-002 with Control Air Conditioning Services Corporation for air conditioning and related mechanical systems services at The Los Angeles Regional Crime Laboratory Facility (15-2922)

**On motion of Chair Chavez, seconded by Member Beck, there being no objection, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

6. Approve and authorize the purchase and installation of new Refrigeration equipment to control temperature in rooms that house Los Angeles County Sheriff's Department freezers and refrigerators at The Los Angeles Regional Crime Laboratory Facility. (15-2923)

**On motion of Vice Chair Hamai, seconded by Member McDonnell, there being no objection, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

7. Receive and File the following reports:
- A. Reconciliation Statement 2013-14 - Facility Manager
  - B. Minutes of June 16, 2014, Meeting of the Facility Management Committee - Facility Manager
  - C. Appointment Letters - Facility Management Committee (15-2302)

**Mr. McIntyre, Facility Manager provided an overview of the reconciliation statement for each agency. The total agency contribution was \$2,954,938.37. The Total Operating Budget Surplus for Fiscal Year 2013-2014 was \$41, 548.61. This surplus was distributed back to each agency accordingly. He read into the record the shared Extraordinary Repair Fund for each agency (\$86,000 – Sheriff, \$86,000 – LAPD, and \$28,000 – CSULA). He reflected on the Minutes from the Facilities Management Committee Minutes meeting held on June 16, 2014 and appointment letters submitted by the Committee.**

**After discussion, by Common Consent, there being no objection, the reports were received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT 7A](#)  
                          [SUPPORTING DOCUMENT 7B](#)  
                          [SUPPORTING DOCUMENT 7C](#)

## **III. MISCELLANEOUS**

### **Matters Not Posted**

8. Matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting of the Authority, or matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda. (15-2303)

**The following item was placed on the agenda for consideration at a future meeting.**

- 8A.** Recommendation as submitted by Facilities Management Committee: Request for Funding for the Los Angeles Regional Crime Laboratory Facility for staffing positions crucial to the security and maintenance of the building. (15-3122)

**By Common Consent, there being no objection, the item was placed on a future agenda.**

- 8B.** Recommendation as submitted by Facility Management Committee: Discussion and take appropriate action on each agency's proportional share for staffing for the Los Angeles Regional Crime Laboratory Facility. (15-3124)

**By Common Consent, there being no objection, the item was placed on a future agenda.**

- 8C.** Report back and take appropriate action on HDFSC JPA/Facility Coordinating Committee, Station Fund Account. (15-3084)

**On motion of Chair Chavez, and by Common Consent, there being no objection, the item was placed on a future agenda.**

**Public Comment**

- 9.** Opportunity for members of the public to address the Authority on items of interest that are within the jurisdiction of the Authority. (15-2304)

**During Public Comment Bea Yorker provided a brief update report to the Commission and introduced the Richard Wall, newly appointed CSULA, Chief of Police.**

**Adjournment**

- 10.** Adjournment for the Meeting of June 19, 2015. (15-2305)

**There being no further business, the meeting was adjourned at 10:08 a.m.**